



Rev Up for Registration!

School of Business - Fall 2019 Advising

A Quick Walk-Through for a Smooth Registration Process

GAME TIME: The Registration Window for Spring and Summer 2020 opens November 5th – 15th. You will be assigned an Enrollment Appointment Time in PAWS. If you do not register for at least one course by November 18th, you will be charged a late registration fine... so it's time to get moving!



Level 1: Review your Academic Requirements Report on PAWS along with a hard copy of your major check sheet. Check off all of your completed requirements, note your current classes, and leave your remaining required courses blank. Don't forget to take note of how many units you've completed and are in progress. **Remember, 32 units (or 32.5 for Accounting majors) is your goal line.** You must earn this amount (*at a minimum*) to earn your degree!



Level 2: Start mapping out your spring semester (and summer, if applicable), taking into account ALL of your required coursework's remaining prerequisites and available course offerings. Remember, some courses are only offered in either the fall or spring semesters, and they may be prerequisites for additional courses (especially for Accounting & Economics majors). The suggested four year sequence can help with this, but be sure your game plan is specific to you!



Level 3: Meet with your advisor. Be prepared with a list of potential courses and questions. It is your responsibility to reach out to your advisor. Common questions may cover topics such as major/minor exploration, academic progress, internship opportunities, studying abroad, course planning, etc.



Level 4: Build your Shopping Cart. Records and Registration has afforded you the ability to make registration as smooth as possible. Not only can you add multiple sections of each course (if offered), you also have the ability to “validate” (confirm) your eligibility for all of your chosen courses.

Level 5: Register! During your Enrollment Appointment, you'll register for your chosen courses. Register as soon as your appointment time becomes available!



How to Avoid the Lava Pits...



Advising Holds: The School of Business places holds on business majors whose cumulative GPAs are below 2.5. You must meet with your advisor to have this hold released. Be sure to notify your advisor of the hold so s/he can request that the hold be released. The School of Business can only release its own advising holds. Be sure to check with the respective division/office if you have other holds on your account.

Validate Your Shopping Cart: Once you have added all of your classes to your shopping cart, **be sure to “Validate”** your shopping cart. This ensures you are eligible to register for the course. Common issues arise when prerequisite courses have not been met, additional credits must be earned to be eligible for certain level courses, or the course is designated for students in a particular area of study. By simply validating your shopping cart, you will ensure you are eligible for your chosen courses. If you aren’t, you will receive an error.



Planning Ahead to Meet with Your Advisor: Keep in mind that your advisor has many other advisees. Meet well in advance of your registration appointment time to ensure you have adequate time to schedule and meet with your advisor. Be prepared for your appointment with questions, potential courses for your next semester, etc. Your advisor can provide valuable guidance on potential careers within your field, various research experiences, information on special course offerings, etc.

Frequently Asked Questions



I would like to register for more than 4.5 units in the spring semester. How may I request a credit overload?

Students are automatically limited to 4.5 units each fall and spring semester (unless on probation). To add up to 5 units, an overload request form must be submitted via the online [Credit Overload Request form](#) on the School of Business Advising Resources page. The request form outlines eligibility criteria for an overload. We strongly recommend you submit your request at least one week prior to your registration appointment time.

I would like to take a course at another institution over the summer. Is this a possibility?

It is not uncommon for a student to complete a course at another institution closer to home over the summer, especially if the course is outside of his/her major. Transfer students should be careful to not exceed the max number of credits that may transfer:

- 16 units from a two year community college
- 20 units from a four year college or between a two year and four year college

Your course(s) must be approved prior to registration for the coursework. If they are from a NJ community college, you may search to see if they've previously been approved using NJTransfer.org. If they are from a four year college or out-of-state two year college, you must seek approval and submit the [Course Authorization Form](#) to Records & Registration.

A course I was hoping to take has closed. Is there anyone I can reach out to discuss the possibility of being added?

You may contact the respective department chair to inquire.

Is it possible to take a course Pass/Fail? TCNJ allows students to request the Ungraded Option for free elective coursework only. For full eligibility criteria, please review the [Ungraded Option request form](#).

I need to repeat a course. How do I go about this?

Students may repeat a course once without permission. Once the new grade has been posted, you'll want to check to make sure your lower grade is no longer being calculated into your GPA (and credit removed from your unit total if credit was earned). If not, submit the [Repeat of Course Notification form](#) to Records & Registration. If you need to take a course for the third time, you must complete the [Repeat of Course Authorization form](#), seek approvals, and submit to R&R.



Quick Links

[Advising Resources](#)

[Advising Guide 2019-20](#)

[PAWS Help](#)

[Major Check Sheets & Suggested Four Year Sequences](#)

[Internships for Credit](#)

[Credit Overload Request](#)

[Faculty Directory](#)

Department Chairs

[Accounting & Information Systems](#)

[Dr. Bea Chiang](#)
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[Economics](#)
[Dr. Subarna Samanta](#)
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[Dr. Joao Neves](#)
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[Marketing & Interdisciplinary Business](#)
[Dr. John McCarty](#)
BB 130, mccarty@tcnj.edu

Spring 2020 Course Offerings



For the full list of course offerings, please see the Class Search in PAWS. The below list includes special course offerings that are not available every semester.

BUS 100: Business Colloquium (ALL NON-ACCOUNTING BUSINESS MAJORS MUST COMPLETE THIS COURSE DURING SPRING OF FRESHMAN YEAR): If you have recently been accepted into a pre-major or major within the School of Business at the sophomore level, we strongly recommend you take this course in the spring semester. This personal/professional development course will help prepare you for your internship search/application process and should be taken as early in the curriculum as possible. (Questions? Email Mary Lehr-Furtado at furtadom@tcnj.edu)

ACC 271: Forensic Investigations (reserved for sophomores or higher)

This forensic-based course covers various aspects of forensic investigations in a corporate environment. The first series of topics reviews the history of forensic science, the legal environment of investigations, an understanding of the relevant aspects of the financial side of the organization, and ethical considerations in forensic investigations. The second series of topics covers evidence in the form of documents and electronic records, and the employee, supplier, and management frauds that are committed in organizations. The legal environment is revisited with a review of forensic psychology that focuses on the topic from a legal proceedings perspective. The final series of topics includes proactive methods and techniques to detect fraud, and the coverage will include proactive fraud and tax evasion detection strategies, using the computer effectively and efficiently in investigations, and ethical considerations in forensic report writing and forensic presentations.

BUS 300: Business Law (only offered in the spring semester; prerequisite: BUS 200, reserved for sophomores or higher or with consent of the instructor)

The purpose of this course is to study several types of law, which accountants and other business people may work with on a daily basis. Topics covered include agency, contracts, suretyship, bankruptcy, secured transactions, federal securities regulation, and business structures. The role of ethics in the business environment is an underlying theme throughout the course.

BUS 360: Global Law & Policy Issues for Business

An introduction to the legal issues involved in global business, focusing on the effective management of legal risk. This course will provide students with a basic understanding of the international legal framework and international business law concepts, such as corporate, employment and contract law principles.

ECO 320: Health Economics (prerequisite: ECO 101)

An examination of the health care system in the U.S. with particular emphasis on understanding the economic forces acting upon health care markets. Economic reasoning and tools of microeconomics are applied to the study of health and medical care and implications for individual health behavior and public health policies are examined. Topics include overview of the U.S. health care system, demand for health and medical services, health insurance, organization of health care providers, government's role, international health care system comparison, and pharmaceutical industry. A research paper is required.

ECO 340: International Economics (prerequisite: ECO 102)

Study of the theory, policy and institutions of international trading and monetary relations. A research paper is required.

ECO 350: Environmental Economics (prerequisite: ECO 101 or ECO 102)

An examination of production and consumption from the perspectives of ecology and applied economic theory. Resource utilization, externalities, pollution-control methods and their theoretical and practical consequences for the U.S.; developed and less-developed economies will be analyzed in terms of the economic goals of efficiency, equity, and growth. A research component is required.

FIN 315: Real Estate Finance Fundamentals (prerequisite: FIN 201)

This class will provide an introduction to the fundamental concepts, principles and analytical tools regarding real estate markets, real estate assets, real estate investments and the public policy associated with real estate issues. One of the key objectives of this course is to recognize the unique features of real estate that distinguish it from mainstream securities investments and corporate finance. Students are expected to prepare discounted cash flow financial analyses for the projected holding periods utilizing Net Present Value and Internal Rate of Return methodologies to calculate measures of return of real estate investment with considering all cash outflows and inflows.

FIN 340: International Finance (prerequisite: FIN 201)

A global approach to financial management. Topics include: financial structure in global markets; managing exchange rate risks and hedging; international capital budgeting; international arbitrage and parity.

FIN 370 -02: Special Topics in Finance Hedge Funds/Private Equity (0.5 unit; 2ND Quarter; prerequisite: FIN 201)

Note: If interested, can be paired with FIN 370-03

FIN 370 -03: Special Topics in Finance: Private Placement (0.5 unit; 1st Quarter; Prerequisite: FIN 201)

Note: If interested, can be paired with FIN 370-02

FIN 391-01: Student Investment Fund (0.5 unit; Full semester; prerequisite: FIN 310)

Note: If interested, reach out to Dr. Mayo to discuss.

IST 340 (only offered in the spring semester; prerequisite: IST 201 and junior or higher standing)

Business systems are increasingly being developed for the web. These systems support communications, customer services, internal and external operations, data collection, and other business processes. The Web Design and Development course provides students with a foundational knowledge in contemporary web technologies in a business environment. Students will learn how to create websites that meet the professional standards set by the World Wide Web Consortium (W3C) and the Web Accessibility Initiative (WAI). When building these sites, students will utilize internal and external style sheets, tables, forms, navigation, and client-side scripting. Students will also learn techniques for collecting, storing and manipulating data generated by a web form to support business processes and decisions.

MGT 370: Topics – Sports Management

Back by popular demand, this course is an introduction to the issues and challenges faced by players and sports organizations. Prof. Roche, an alum and sports agent who represents several NFL players, and will guide you through the current concerns of the sports world from a legal and practical experience. .

MGT 370 – Topics - Logistics and Supply Chain Design (prerequisite: MKT 360 or MGT 360)

This is a second course in Supply Chain Management which will build on the material covered in MGT 360 Operations Management and MKT 360 Supply Chain Management. This course, taught by a new faculty member specialized in Supply Chain Management, is important for Management and Marketing majors, as well as other students, who are interested in a career in supply chain management.



Winter 2020 Course Offerings

ACC 201: Financial Accounting & Reporting

ACC 202: Managerial Accounting

ECO 101: Principles of Microeconomics

ECO 102: Principles of Macroeconomics

FIN 201: Fundamental Financial Methods

FIN 239: Personal Finance

FIN 320: Financial Management: Working Capital

FIN 330: Corporate Finance

FIN 335/INB 330: Capital Flows & Currency Crisis

MGT 310: Cross-Cultural Management

MKT 380: Advertising



Summer 2020 Course Offerings



ACC 201: Financial Accounting & Reporting

ACC 202: Managerial Accounting

ECO 101: Principles of Microeconomics

ECO 102: Principles of Macroeconomics

FIN 201: Fundamental Financial Methods

FIN 239: Personal Finance

FIN 320: Financial Management: Working Capital

FIN 330: Corporate Finance

FIN 335/INB 330: Capital Flows & Currency Crisis

FIN 430/495: Business Valuation/Senior Thesis in Finance

MGT 310: Cross-Cultural Management

MGT 360: Operations Management

MGT 499: Strategic Management

MKT 340: Marketing in an International Environment

MKT 380: Advertising