## **GENERAL INTERVIEW TIPS**

#### Before the Interview

- Research the employer. Look at their social media to get a better understanding of the corporate environment and culture.
- Prepare for common interview questions and know how to answer them. <u>Common Interview Questions</u>
- Start generating potential questions to ask your interviewer at the end.
- Use the Big Interview to practice (Log in with TCNJ credentials).
- Set up a mock interview with a Career Counselor using <u>Handshake</u>.

### What to Wear and What to Bring

- Dress in business professional clothes. It is safer to be overdressed than underdressed.
- Wear conservative, neutral colors.
- Clothing and shoes should be neat, wrinkle-free, and clean.
- Avoid strong perfumes and colognes.
- Multiple copies of your resume, a pen or pencil, and paper for notes.

# During the Interview

- Arrive at least 15 minutes early.
- When greeting the interviewer(s), use a firm handshake and introduce yourself confidently.
- Pay attention and answer all questions to the best of your ability.
- Answer questions confidently and thoughtfully.
- Pay close attention to your body language and non-verbal cues.
- Ask questions! Do not leave without asking questions.
- Again, use a firm handshake when leaving and ensure you have their contact information.

#### After the Interview

• Follow up with a Thank You email within 24 hours.