

## THE DEAN THOMAS P. BRESLIN MEMORIAL FUND

### **Proposal Format:**

1. Proposal Summary Sheet
  - a. Name
  - b. Email address
  - c. Status (student and expected year of graduation; faculty; administrator)
  - d. Department, School
  - e. Category of Request – spell out which Category of Award listed above you are applying for.
  - f. Motivation/Justification [specified for each type of award in what follows]:

Include which other revenue sources you have applied to, and any financial commitments you have received to date.

    - I. For Student applications provide detailed information, and include supporting documentation, and a copy of your transcript.
      - a. To request funding for data, attach a copy of a Thesis Concept Paper or MUSE proposal. Explain the limitations of publicly available data.
      - b. To request conference support, include your projected expenses, using TCNJ Reimbursement guidelines for travel and meal costs, and published program information, including time and dates.
      - c. For CEL, outline your CEL project, which course it comes under, and your current and projected expenses. Be specific about the extent of the time commitment and schedule of activities.
      - d. For a college scholarship, provide a resume as well as transcript, and explain why you are applying.
      - e. For a graduate scholarship, provide a resume and a 5-year plan as well as transcript, and explain why you are applying.
      - f. For activities of student organizations, describe the activity, provide published program information (e.g., speaker biography), timeframe, and specify expenses.